Please contact me for details, pricing and booking form:

**Carolina Groenendal – Industry Liaison & Sales**
Tel: +31 20 7630101
Email: cgroenendal@kenes.com
Support Categories & Benefits

You will be given a support category status dependent upon the total amount of your support contribution. The total contribution will consist of items such as advertisements, sponsored sessions and exhibition space (excluding storage space).

**SUPPORT LEVELS**
- PLATINUM SPONSOR
- GOLD SPONSOR
- SILVER SPONSOR
- BRONZE SPONSOR

Supporter/Exhibitor booking items/space with a contribution of less than Bronze category) will be acknowledged as Supporter”/ “Exhibitor” only.

You will benefit from outstanding advantages linked to your support category.

**SUPPORT BENEFITS**
Benefits will be allocated to supporters based on the following table:

<table>
<thead>
<tr>
<th>BENEFIT</th>
<th>PLATINUM</th>
<th>GOLD</th>
<th>SILVER</th>
<th>BRONZE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting registrations</td>
<td>10</td>
<td>6</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Acknowledgement according to your support level in the Meeting App</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Supporter’s logo with hyperlink on Meeting website</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
<td>✔️</td>
</tr>
</tbody>
</table>

Branded items will carry company logos only. No products logos or advertisements are permitted.

**Special Requests**
Tailored packages can be arranged to suit your objectives.
Participation Statistics and Society Info

Industry Benefits of Supporting ESPID 2019

- Promotes cutting-edge scientific research
- Contributes to the advancement of PID on an international level
- Offers a unique opportunity to exchange ideas with renowned professionals from across the world
- Provides an ideal networking forum
- Offers unique exposure to worldwide markets

ESPID ATTENDANCE OVER THE YEARS

<table>
<thead>
<tr>
<th>Year</th>
<th>City</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>Leipzig</td>
<td>2,270</td>
</tr>
<tr>
<td>2016</td>
<td>Brighton</td>
<td>2,314</td>
</tr>
<tr>
<td>2017</td>
<td>Madrid</td>
<td>3,039</td>
</tr>
<tr>
<td>2018</td>
<td>Malmo</td>
<td>2,241</td>
</tr>
</tbody>
</table>

espidmeeting.org
STATISTICS FROM ESPID 2018 – MALMO

Participants by World Regions

- 63% Western Europe
- 11% Eastern Europe
- 5% Central & South America
- 2% Africa & Atlantic
- 10% East Asia & Pacific
- 6% North America
- 3% Middle East

Top 20 Countries

- UK - 13%
- France - 10%
- Greece - 8%
- Spain - 8%
- USA - 7%
- Sweden - 6%
- Belgium - 6%
- Germany - 4%
- Netherlands - 4%
- Portugal - 4%
- Italy - 4%
- Denmark - 4%
- Romania - 4%
- Switzerland - 3%
- Finland - 3%
- India - 3%
- Russia - 2%
- Australia - 2%
- Turkey - 1%

espidmeeting.org
Participants by Age

- Under 35: 27%
- 35-44: 28%
- 45-54: 24%
- 55-64: 15%
- 65+: 6%

Participants by Professional Role

- Clinical Practitioner: 37%
- Resident/Research Fellow: 13%
- Clinician Researcher: 15%
- Industry/Corporate Professional: 16%
- Student: 7%
- Basic Science Researcher: 3%
- Other: 9%
ABOUT THE SOCIETY AND ITS ANNUAL MEETING

The European Society for Paediatric Infectious Diseases (ESPID) is a non-profit medical association that focuses on paediatric infectious diseases (PID). Since its foundation in 1983, it has grown to include approximately 1180 members mostly from Europe and increasingly from other continents.

ESPID forms a platform for clinicians and scientists interested in clinical aspects, education, training and research concerning infectious diseases in children, including diagnosis, treatment and prevention with a particular focus on vaccination.

The society is engaged in a large number of activities including collaboration in multicentre trials and projects for surveillance of antimicrobial consumption and resistance in children, international exchange of paediatric infectious disease fellows, educational activities and it organises the leading global annual scientific conference in PID. ESPID is also engaged in various partnerships with international organisations such as ECDC, WHO, patient organisations such as CoMO and sister organisations such as ESID, EAP, PIDS, ESWI and WSPID. ESPID provides the opportunity to its members and participants in the annual meeting to get involved in research networks.

ESPID OBJECTIVES

Information exchange

ESPID aims to promote the exchange of information among people who have special experience in the field of PID by organising regular scientific meetings, collaborating and facilitating the formation of international study groups and networks, participating in advisory boards of other societies, organising symposia at other international meetings, and by supporting joint publications by members in the Paediatric Infectious Diseases Journal.

Support for independent PID units

To support the formation and function of independent units (e.g. sections, departments, divisions) in order to encourage progress in the field of infectious diseases in childhood (as a member of the European Board for Paediatrics and by formulation of criteria and programmes for training in the field of PID). Training and further education in the field of infectious diseases and research, particularly basic research, as well as clinical care are given priority.

Co-operative studies

To support and promote co-operative studies in Europe in the fields of prevention, diagnosis and treatment of infection in childhood and have partnerships with major existing European research networks and European governmental bodies in the field of PID.
Education
To provide higher and continuing education in the field of PID by organising meetings for this purpose including the annual scientific meeting, training courses, educational workshops and on-line courses, offering small grants, fellowships and travel awards, maintaining a website that publishes or provides links to educational materials from the annual meeting and other ESPID-sponsored activities for the benefit of the community of PID specialists and other interested professionals, including giving access to full text articles on paediatric vaccines & vaccine preventable diseases.

To develop and publish guidelines and position papers on PID issues in order to disseminate authoritative evidence-based opinion and guidance on topics of interest and clinical importance and to stimulate discussions thus improving the health of children and the prevention of infectious diseases.

Annual General Meeting (AGM)
In compliance with the articles describing the constitution of ESPID, an AGM of members is convened to communicate with the members, to solicit their views and ideas about the running of the society and to confirm their support for the work of the elected and appointed Officers.

COMMITMENT TO THE HIGHEST STANDARDS IN CME/CPD
Kenes is committed to being a valuable and knowledgeable partner in the design and delivery of educationally strong, independent, transparent, and effective CME/CPD programs. Kenes is a proud member of the Good CME Practice Group (gCMEp), a member organization contributing to improving health outcomes by:

- Championing best practice in CME
- Maintaining and improving standards
- Mentoring and educating
- Working in collaboration with critical stakeholders

For more information, visit: www.gcmepeu
CME Accreditation

An application will be submitted to the European Accreditation Council for Continuing Medical Education (EACCME) to provide accreditation by the following CME activity for medical specialists. The EACCME is an institution of the European Union of Medical Specialists (UEMS): www.uems.net.

Industry Supported Sessions

Industry Supported Sessions slots are offered to industry as non-CME commercial/promotional sessions that are not accredited. As such supporters are free to choose their topics, invite speakers and control content, the session will be indicated in the program as organized by the Supporter. Topic and program are subject to approval by the Congress Scientific Committee.

Disclaimer

Information contained in the scientific program must comply with the applicable CME/CPD regulations. Scientific/Educational Program shall not include any commercial elements such as company names, products names, etc. Commercial information shall be kept separate and clearly differentiated from the scientific accredited content. Non educational activities may include promotional elements and shall not be accredited.
Educational Support Opportunities

Medical education plays an important role in the quality of healthcare delivered across the globe. By providing an educational grant in support of the educational opportunities below, you are making a vital contribution to these efforts and supporting better patient outcomes.

All educational grants are managed in compliance with relevant CME accreditation criteria and industry compliance codes. In order to ensure independence of all CME accredited elements, companies providing grants may not influence the topic, speaker selection, or any other aspect of the content or presentation. No promotional, commercial, or advertising materials may be included in the following opportunities. All support will be disclosed to participants.

**MEDICAL EDUCATION GRANT**

Educational Grant in support of an Existing Official Session accepted or invited by the Scientific Committee and supported by a grant from the industry. Certain scientific symposia within the main Meeting programme may coincide with the broaden educational objectives of certain supporters. Such sessions are designed by the programme committee of the meeting including choice of topic and speakers. Supporters are invited to contribute towards the costs of holding one or more of these sessions.

- Hands off support, no influence over any scientific/education content
- Support will be acknowledged in a designated section of the mobile app and Meeting website.
- Support will be acknowledged in the Industry Support and Exhibition section of the Programme* and on the event website as: Session Title “Supported with an Unrestricted Educational Grant from <Company Name>”

*If applicable
TRAVEL AND PARTICIPATION GRANT

Under this scheme, sponsors can contribute to a fund supporting the cost of attendance at the Meeting (including registration and allowances for travel and accommodation). Applicants are awarded scores based on ESPID membership status, age, relevant qualifications, previous contributions to ESPID meetings and quality of submission(s) to the present meeting. If fully sponsored, it is estimated that the scheme will bring aprox. 120 high quality delegates to the meeting.

- Assessment of applicants is entirely objective and done independently of the supporter by the meeting organisers
- Support will be acknowledged in the Industry Support and Exhibition section on the event website.

INDUSTRY SUPPORTED ESPID ANNUAL MEETING ATTENDANCE SCHEME - Please click here for Application process and Selection Criteria.
E-Posters are a unique combination of scientific posters and interactive content. An e-Poster is an electronic version of the traditional paper poster and is shown at dedicated digital stations at the event. E-Posters create unique networking and engagement opportunities and generate participants’ interest and good exposure for authors. The highly trafficked e-Poster terminals located in prime locations will allow attendees to access the electronic presentations easily and conveniently.

E-poster support includes:

- Signage at the entrance to the e-Poster area with “Supported by...” and a company logo only Signage.
- “Supported by...” and a company logo only on each individual e-poster station, on the “sail” as shown in the image.
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event.

PROMOTION OF WEBCASTED INDUSTRY SUPPORTED SYMPOSIA

Companies can rent a space on the ESPID Society website for period of 12 months (or until the next meeting) and use ESPID Society as a hosting partner to broaden the audience of your Supported Symposium.

- The webcast will be displayed in the private area of the website
- Webcast will be clearly indicated as: “webcast of an industry symposium session” on the ESPID Society Website
- The company will need to provide a written agreement with the speakers, which allows the webcast to be placed there.
- Webcast needs to be provided by the supporting company.
The ability to live stream the session and/or symposium. This new tool will broaden the audience of the session/symposium.

**For more information please contact the Sponsorship and Exhibition Sales Specialist - Carolina Groenendal at cgroenendal@kenes.com**

Please note that it is the Exhibitors’/Supporters’ responsibility to comply with the local authority’s regulations, EFPIA (European Federation of Pharmaceuticals Industries & Associations) [www.efpia.org](http://www.efpia.org), Medtech Europe (represents Medical Technology industry) and IFPMA (International Federation of Pharmaceutical Manufacturers & Associations) [www.ifpma.org](http://www.ifpma.org) Code of Practice on the promotion of medicines. Failure to comply with these regulations may not be used as a ground to declare the contract void. Failure to comply with the rules and regulations will not expose the Organizer to any suits, demands by the Exhibitor/Supporter or any other third party.

**SPECIAL REQUESTS**

Tailored packages can be arranged to suit your objectives. Please do not hesitate to contact the Industry Liaison & Sales - Carolina Groenendal at cgroenendal@kenes.com to discuss your needs.

**ACKNOWLEDGEMENTS**

Please note that all Supporters will be acknowledged in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event.

*All pictures are illustrations only.
Promotional & Advertising Opportunities

PLENARY SATELLITE SYMPOSIUM (NON-CME)

- Opportunity to organise an Official Industry Symposium in a Plenary Hall, up to 90 minutes
- (Programme subject to the approval by the Meeting Scientific Committee)
- Includes: hall rental, standard audio/visual equipment, display table
- Time Slots: allocated on a first come, first served basis
- Permission to use the phrase: “Official Industry Symposium of ESPID 2019”
- Symposium Programme will be included in the Industry Support and Exhibition section of the Programme (subject to receipt by publishing deadline)
- Industry Symposium will be indicated in the programme as: Industry Supported Symposium – (not included in the main event CME/CPD credit offering, please refer to the Industry Support and Exhibition Section for more information).
- Support will be acknowledged in the Industry Support and Exhibition section of the programme, on the event website, mobile application and on signage during the event.

The supporting company in addition to the support fee must cover all speakers’ expenses including registration, accommodation and travel expenses. This also applies in case the Sponsored Symposium speakers have already been invited by the event organisers.

Rules for booking symposia:
- Symposia Bookings will be analyzed by ESPID Board to avoid clashes in topics and to have a balanced programme.
- No new symposia slots/timing will be added until all the ones available have been already taken.
- Costs will vary between different days- please check the price list for more information.
- Priority on Tuesday symposium slot will be given to companies who also support ESPID Travel Grant as part of its package. More information can be found here.
- Companies can only book one symposium on Tuesday.
- Slots will be allocated according to the Sponsorship Level / Total Contribution to the Meeting.
- All bookings will be confirmed after review of the ESPID Board.

ESPID 2018 Industry Symposia Attendance can be found here.
WEBCASTING OF INDUSTRY SUPPORTED SYMPOSIA

The ability to attend all Meetings, or alternatively, all Meeting sessions, is virtually impossible for the busy medical professional. Therefore there is a growing need to share knowledge and learning opportunities beyond the dates of the actual event and high-quality webcasting helps meet this substantial educational need. Materials are saved locally, but at the same time, can be distributed over the web to viewers around the world via a robust cloud server. Viewers can access the broadcasts using PCs, tablets or smartphones live (as streamed video) or later, on-demand as a webcast.

Kenes offers two types of webcasting options:

- Video includes a video screen of the speaker/presenter during the session, PowerPoint slides (in sync with the speaker), and audio
- Digital Imaging includes PowerPoint slides with audio

- Support will be recognized on the home screen with “Supported by...” and a company logo only.
- Support will be acknowledged in the Industry Support and Exhibition section of the programme guide, on the event website and application, and with signage during the event.

WE MEET

Support of a networking area for short meetings, that can be scheduled onsite by ESPID participants.

- Area will be branded and support will be recognized with “Supported by...” and a company logo.
- Support will be acknowledged in the Industry Support and Exhibition section of the programme guide, on the event website and application, and with signage during the event.
LANYARDS

Opportunity to place company logo on the lanyards. The Organizing Committee will select the type and design of the lanyards. The support entitlements are as follows:
- Supporter’s logo to be printed on the lanyards
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event.

CHARGING KIOSK

Branded Charging Kiosk for multiple devices, including smartphones and tablets. It’s a great way to leave a lasting impression on the meeting delegates.
- Opportunity to brand the Charging Kiosk with your company name and logo
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event.
TWITTER WALL

The Social Media Wall is an exciting and modern item which encourages delegates to post messages related to ESPID 2019. This item provides your company great exposure! The on-site social media specialist will moderate the interactions to ensure that only appropriate and Meeting related interactions are shared on the main screen.

- A large screen will appear in a main area of the convention center showing all social media interactions that include the Meeting hashtag #ESPID2019.
- Your company logo will be placed on the social media wall with “Supported by...” and a company logo only.
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event.

WORLD MAP

The World Map is a unique touchscreen map of a 2D atlas providing viewers with extra info/data on meeting participants from around the globe. The map is an interactive experience for participants to connect based on their geographical origins. The touchscreen display can be placed in a central location at the meeting venue and serves as an information and communications tool, ideal for enhancing participant networking.

- Support will be recognized on a separate printed sign/rollup located beside the World Map screen, with “Supported by...” and a company logo only.
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event.

espidmeeting.org
WIFI LANDING PAGE

Wireless Network Provision: Delegates wishing to access the internet via their own laptop/smartphone may do so by using the Meeting Wi-Fi. Supporter of this piece of technology will receive strong visibility during the meeting.

- An initial branded splash screen will bear the supporter logo and company name.
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event.

HOSPITALITY SUITES / MEETING ROOMS

Rent a room at the Meeting venue and use it to host and entertain your guests throughout the Meeting. Supporters will have the option to order catering at an additional cost.

- Opportunity to brand the hospitality suite
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event. following all compliance regulations.
WELCOME NETWORKING RECEPTION

Supporter will have the opportunity to promote itself through a networking reception on the first evening to which all registered attendees are invited. Hospitality and any activities provided will be in compliance with all relevant industry codes.

- Supporter’s logo on sign at the entrance to the Welcome Reception
- Opportunity to provide items bearing company logo for use at the event
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event, following all compliance regulations.

COFFEE BREAKS

Coffee will be served during breaks in the exhibition area and will be provided in compliance with all relevant industry codes.

- Opportunity to have a display of company’s logo at the catering points located within the exhibit area
- Opportunity to provide items bearing company logo for use during the supported break
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event.
Advertising Opportunities

ADVERT - MEETING APP

Advertisements can be available in the following Meeting publications:
Full inside page color advertisement in a designated section of the Meeting App.

PROMOTIONAL EMAILSHOT (EXCLUSIVE OR COMBINED EMAILSHOT)

Gain additional exposure for your Symposium and/or booth, by sending out an e-mailshot to the pre-registered delegates who have agreed to disclose their details. Mailshot to be sent at a date and time coordinated with the Meeting Organiser.
- E-mailshot to be designed and provided by the supporter by agreed deadline and following given guidelines.
- Support will be recognized in the Industry Support and Exhibition section of the programme, on the event website, mobile application and with signage during the event following all compliance regulations.
Please note that it is the Exhibitors’/Supporters’ responsibility to comply with the local authority’s regulations, EFPIA (European Federation of Pharmaceuticals Industries & Associations) www.efpia.org, Medtech Europe (represents Medical Technology Industry) and IFPMA (International Federation of Pharmaceutical Manufacturers & Associations) www.ifpma.org Code of Practice on the promotion of medicines. Failure to comply with these regulations may not be used as a ground to declare the contract void. Failure to comply with the rules and regulations will not expose the Organiser to any suits, demands by the Exhibitor/Supporter or any other third party.

SPECIAL REQUESTS

Tailored packages can be arranged to suit your objectives. Please, contact Carolina Groenendal at cgroenendal@kenes.com to further discuss your needs.

ACKNOWLEDGEMENTS

Support will be recognized in the Industry Support and Exhibition section of the program, on the event website, mobile application and with signage during the event.

*All pictures are illustrations only.
All About Exhibition

Space Only Rental (min.12sqm)
(Minimum of 12SQM)

That includes:

- Exhibitors’ badges
- 100 word company / product profile in the Programme
- Cleaning of public areas and gangways
- Invitation to the Welcome Reception for registered exhibitors

Space only / shell scheme rental does not include any furniture, electrical usage or stand cleaning. All these services and others will be available to order in the Exhibitors’ Technical Manual.

ADDITIONAL BENEFITS
When you exhibit your company will receive the following additional benefits:

- Company logo on Meeting Website as an Exhibitor prior to the Meeting
- Listing in designated industry section of the final programme, mobile app and on signage onsite.
Shell Scheme Rental
That includes:

- Exhibitors’ badges
- Shell scheme frame, basic lighting
- Fascia panel with standard lettering
- 100 word company / product profile in the Programme
- Cleaning of public areas and gangways
- Invitation to the Welcome Reception for registered exhibitors

Space only / shell scheme rental does not include any furniture, electrical usage or stand cleaning. All these services and others will be available to order in the Exhibitors’ Technical Manual.

ADDITIONAL BENEFITS
When you exhibit your company will receive the following additional benefits:

- Company logo on Meeting Website as an Exhibitor prior to the Meeting
- Listing in designated industry section of the final programme, mobile app and on signage onsite.
Floorplan

Please contact me for details, pricing and booking form:

Carolina Groenendal
Industry Liaison & Sales
Tel: +31 20 763 01 01
Email: cgroenendal@kenes.com

espidmeeting.org
Exhibitors Badges Rules & regulations

ALLOCATION OF EXHIBITION SPACE

Space Allocation will be made on a “first come, first served” basis. A completed Exhibition Booking Form and Contract must be sent/ emailed to ensure reservation of a desired location. Upon receipt of the Exhibition Booking Form and Contract, space will be confirmed and an invoice will be sent. Please note that three alternative booth choices should be clearly indicated on the application form. Space allocations will be made in the order in which application forms with payment are received.

EXHIBITOR REGISTRATION

All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name. Two exhibitor badges will be given for the first 9sqm booked and one additional for each 9sqm after. Any additional exhibitors will be charged an exhibitor registration fee. Companies can purchase a maximum number of exhibitor registrations as follows:

Booths of up to 60sqm – 15 exhibitor registrations

Booths larger than 60sqm – 25 exhibitor registrations

Exhibitor registrations allow access to the exhibition area only and shall be used by company staff only. An exhibitor registration form will be included in the Exhibitor’s Manual.

EXHIBITORS’ TECHNICAL MANUAL

An Exhibitors’ Technical Manual outlining all technical aspects of exhibiting will be available approximately 3 months prior to the Meeting. It will include the following:

Technical details about the Venue
Final exhibition details and information
Contractor details
Services available to exhibitors and order forms

INSERT AND DISPLAY MATERIALS

Please note that all materials entering the venue incur a handling charge. This includes materials for inserts and display.

In order to receive a price quote for handling and to assure arrival of your materials, please be sure to complete the “Pre-Advise” form included in the shipping instructions when you receive either the Exhibition or Symposia Technical Manuals.
SITE INSPECTIONS

Exhibitors and Supporters are welcome to visit the Meeting venue at their convenience. Please contact the venue directly to arrange this.

EXHIBITOR LOGO & PROFILE

You can submit your logo and company’s profile, read important exhibitor information and complete orders for your stand on the Kenes Exhibitors’ Portal. The Exhibition Manager will contact you with the link to the Exhibitors’ Portal, including your personal login details.

EXHIBITION TERMS & CONDITIONS

The Terms and Conditions of exhibiting are included in the Online Prospectus. Please note that signing of the BOOKING FORM AND CONTRACT indicates acceptance of these Terms and Conditions. The Exhibition Booking Form will be held as a valid liable contract, by which both parties will be bound. An exclusive handling agent will be designated to the ESPID 2019. The exclusivity of an agent for the handling needs of congresses refers specifically to work inside the venue. Exhibitors may use their own couriers up to the venue door and from outside of the venue door at the end of the Meeting. This organizational decision has been made for the safety and efficiency benefits to exhibitors and for the successful flow of the Meeting.

PROMOTIONAL ACTIVITIES

All demonstrations or instructional activities must be confined to the limits of the exhibition stand. Advertising material and signs may not be distributed or displayed outside the exhibitor’s stands. Sound equipment must be regulated and directed into the stand so that it does not disturb neighbouring exhibits. Exhibition Management reserves the right to require the exhibitor to discontinue any activity, noise or music that is deemed objectionable.

Further details will be included in the Exhibition Technical Manual.
Payments, Cancellation, Terms & Conditions

Applications for Support and/or Exhibition must be made in writing with the booking form.

**CONTRACTS & CONFIRMATION SUPPORTERS**

Once a Booking Form is received, a contract will be sent to you for signature with an accompanying invoice. This contract should be signed and returned with a 60% deposit payment. Upon receipt of the Booking Form the organiser will reserve the items listed in it. Completion of the Booking Form by the Supporter shall be considered as a commitment to purchase the items.

**EXHIBITORS**

Once a signed Booking Form is received, a confirmation of exhibition will be e-mailed to you with an accompanying invoice.

**SUPPORT TERMS & CONDITIONS**

Terms and Conditions of Supporter will be included in the Supporter agreement as well.

**INSERT AND DISPLAY MATERIALS**

Please note that all materials entering the venue incur a handling charge. This includes materials for inserts and display. In order to receive a price quote for handling and to assure arrival of your materials, please be sure to complete the “Pre-Advise” form included in the shipping instructions when you receive either the Exhibition or Symposia Technical Manuals.

**PAYMENT METHODS**

**TERMS OF PAYMENT**

60% upon receipt of the Sponsorship agreement and first invoice

40% by February 6th, 2019

All payments must be received before the start date of the Meeting. Should the Exhibitor fail to complete payments prior to the commencement of the Meeting, the Organizer will be entitled to cancel the reservation while cancellation will be subject to cancellation fees as determined below.

**Option 1:** Payment by check (€).

Please make checks payable to:

**Kenes International Organizers of Congresses Ltd – ESPI 2019**
Option 2: Payment by Bank Transfer (€).
Please make drafts payable to:

Kenes International Organizers of Congresses Ltd – ESPID 2019

Bank Account:
Credit Suisse Bank Geneva, 1211 Geneva 70, Switzerland.
Account number:
Kenes International Organizers of Congresses Ltd
Clearing number –
Swift –
IBAN –

All bank charges are the responsibility of the payer.

CANCELLATION / MODIFICATION POLICY

Cancellation or reduction of support items must be made in writing to the Industry and Liaison Sales Associate: Carolina Groenendal – cgroenendal@kenes.com

The organizers shall retain:

- 10% of the agreed package amount if the cancellation/ modification is made before October 15th 2018, inclusive
- 50% of the agreed package amount if the cancellation/ modification is made between October 16th, 2018 – January 03rd, 2019 inclusive
- 100% of the agreed package amount if the cancellation/ modification is made after January 4th, 2019

VAT INFORMATION

VAT (Subject to Change)

All Supporter prices are exclusive of VAT, and are subject to VAT at the local rate which will be added to the invoice.

Contact
Please contact me for details, pricing and booking form:

Carolina Groenendal
Industry Liaison & Sales
Tel: +31 20 763 01 01
Email: cgroenendal@kenes.com